



Daniel Tulip, MD
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PATIENT NAME _____ **PATIENT DOB** _____

REQUESTING A PERSONAL COPY OF YOUR CHILD'S MEDICAL RECORD (exclude billing record)
There is no fee for the first copy in a calendar year; the fees below will apply to additional copies requested in the year and are collected before the request is completed. Please allow up to ten business days to complete this request.

Requested Format

Electronic (CD) \$7.00
Email \$5.00
Printed \$14.00

Requested Method of Delivery

I will pick up my copy
I will send an email initiating the request
Mail it to me (address below)

I acknowledge that there may be security risks once PHI leaves your systems and I am aware that the email will not be encrypted. I understand that a third party may be able to read or otherwise access my records while in transit.

Street _____

City _____, State _____, Zip _____

AUTHORIZATION TO DISCLOSE PROTECTED HEALTH INFORMATION (PHI)

Keep the authorization on file for future requests **Complete the request now**

This authorization permits The Children's Clinic, Inc. to use and/or disclose the following individually identifiable health information to:

Person / Place to Receive Information:

Name: _____

Phone: _____ Fax: _____

Street: _____

City _____, State _____, Zip _____

Reason for Request:

Moving Change of Providers

Treatment School / Camp

Legal, Job, or College Payment and Billing

I am 18 and authorize my parent / guardian

Other _____

Information to be released:

Entire Medical Record (exclude billing record)
Office notes regarding medical issue of _____

Physical and Immunization Record
Office notes for date(s) of service _____

I acknowledge that material released MAY INCLUDE material that is protected by federal law. My initials here and signature below authorize release of the following types of information: ___ Substance abuse ___ Mental Health ___ HIV

This authorization expires on _____ (Expiration Date or Defined Event) or 90 days from date of signature. I do not have to sign this authorization in order to receive treatment from The Children's Clinic. In fact, I have the right to refuse to sign this authorization. When my information is used or disclosed pursuant to this authorization, it may be subject to redisclosure by the recipient and may no longer be protected by federal and state law. I have the right to revoke this authorization in writing except to the extent that the clinic has acted in reliance upon this authorization. My written revocation must be submitted to the Privacy and Security Officer, at 4001 Dale Street Suite 213, Anchorage AK 99508-5496.

Signed by: _____
Signature of Patient or Legal Guardian *Relationship to Patient*

Print Name of Patient or Legal Guardian *Date*

PATIENT/GUARDIAN MUST BE PROVIDED WITH A COPY OF AUTHORIZATION

4001 Dale Street, Suite 213, Anchorage, AK 99508
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